

Owner Information**Landlord Name:** (Please print – ONE NAME ONLY)**Mailing Address:****Daytime Phone Number:**☐ Home ☐ Bus ☐ Cell**Property Address:****Property Account Number (12 digits) :**

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(If there are multiple properties, please list down the additional Property Addresses and Property Account Numbers on the next page)

Effective Date (DD-MMM-YYYY) (i.e., the date when this Service Agreement will be effective):**Property Manager Information (if applicable)****Property Manager Name:****Mailing Address:****Daytime Phone Number(s):** ☐ Home ☐ Bus ☐ Cell**Property Manager Signature (required):** _____

Please be advised that person(s) listed as Property Manager will have full access to account information.

Terms and Conditions

- Services can include water, sewer, drainage and recycling.
- There will be a \$25 service fee charged upon setup, but subsequent transfer fees will be waived each time the City transfers billing from a vacating tenant to the Landlord. The Landlord accepts responsibility for all charges related to said properties between notifications for application of service.
- If the water is not currently on, the Landlord must contact Service Regina at 306-777-7000 to be moved into billing.
- Water will be turned off without notice to the Landlord if the tenant is to be disconnected for non-payment.
- This agreement does not extend to irrigation or summer services. Applicable service fees will be applied upon activation of an irrigation or summer service.

THIS AGREEMENT WILL ONLY BE TERMINATED IN WRITING. PROPERTY OWNERSHIP CHANGE DOES NOT AUTOMATICALLY CANCEL THE LANDLORD AGREEMENT.

As the Landlord, I authorize the City of Regina, Property Revenue Services, without further instruction, to continue providing services for the above-referenced property or properties upon being notified by the vacating tenant or government agency, until such time that a new tenant applies for service.

Landlord Signature (required): _____ **Date:** _____**Return completed form in one of the following ways:****Mail:** City of Regina, Property Revenue Services
2476 Victoria Avenue PO Box 1790
Regina, SK. S4P**Fax:** 306-777-6814**Email:** utilitybilling@regina.ca**CLEAR FORM****PRINT****SAVE AS**

ADDITIONAL PROPERTY ADDRESS(ES)

Use this additional page to list down all your other property addresses, and sign.

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| Property Acct. No. (12 digits): - Property Address: _____ _____ Effective Date: _____ | Property Acct. No. (12 digits): - Property Address: _____ _____ Effective Date: _____ |
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Landlord Signature (required): _____ **Date:** _____